

INFORMATION ON THE PROCESSING OF PERSONAL DATA DIRECTED TO INDIVIDUALS WITHIN THE PLACE OF ORIGIN

1. PERSONAL DATA CONTROLLER

The controller of personal data is the Institute of Oil and Gas – National Research Institute with its registered office in Cracow, ul. Lubicz 25 A, 31-503 Cracow, tel.: +48 12 421 00 33, fax: +48 12 430 38 85, e-mail: office@inig.pl.

2. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

The Data Protection Officer can be contacted in all matters relating to the processing of personal data and the exercise of the rights related to the processing of personal data by email daneosobowe@inig.pl or in writing to the address of the controller's registered office.

3. PURPOSES OF PROCESSING AND LEGAL BASIS

The purpose of data processing is to carry out tasks related to the supervision of the KZR INiG system by the Oil and Gas Institute - National Research Institute - the owner of the system, in accordance with the requirements of the European Commission.

The legal basis for data processing are:

- directive (EU) 2018/2001 of the European Parliament and of the Council of 11 December 2018 on the promotion of the use of energy from renewable sources (article 30 paragraph 4 i 5) amended by directive (EU) 2023/2413 of the European Parliament and of the Council of 18 October 2023 amending Directive (EU) 2018/2001, Regulation (EU) 2018/1999 and Directive 98/70/EC as regards the promotion of energy from renewable sources, and repealing Council Directive (EU) 2015/652,
- Commission implementing decision (EU) 2022/2461 of 14 December 2022 recognising the 'KZR INiG' scheme for demonstrating compliance with the requirements set out in Directive (EU) 2018/2001 of the European Parliament and of the Council regarding biofuels, bioliquids, biomass fuels, renewable liquid and gaseous fuels of non-biological origin and recycled carbon fuels and repealing Commission Implementing Decision (EU) 2022/603,
- article 18 Commission implementing regulation (EU) 2022/996 of 14 June 2022 on rules to verify sustainability and greenhouse gas emissions saving criteria and low indirect land-use change-risk criteria

(i.e. processing is necessary to comply with a legal obligation to which the controller is subject, pursuant to Article 6(1)(c) of the GDPR).

In addition, personal data may be processed for the purpose of: - fulfilling a legal obligation that is incumbent on INiG – PIB, including: related to archiving, other legal obligations imposed on INiG – PIB (Article 6, paragraph 1, letter c) of the GDPR), - legitimate interests of the controller, including the determination, pursuit or defense of claims (Article 6, paragraph 1, letter f) of the GDPR).

4. DATA RECIPIENTS

The recipients of your personal data are: certification bodies recognized by KZR INiG, the National Support Center for Agriculture (Krajowy Ośrodek Wsparcia Rolnictwa), the European Commission, economic entities that are part of the same transaction, competent authorities of EU Member States, other entities indicated by the EC, based on the powers granted in this respect, service providers acting on behalf of voluntary or national certification systems and their contractors with whom they have concluded agreements, other entities based on applicable legal provisions, entities processing personal data at the order of the controller (e.g. entities operating information systems).

5. TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR AN INTERNATIONAL ORGANIZATION

Your personal data will not be transferred to a third country or international organization.

6. DATA STORAGE PERIOD

Personal data will be stored for 5 years from the end of the year in which the declaration was submitted. In the case of archival materials, the data will be stored for the period designated by the archival category indicated in the Uniform Subject Index of Files of the Oil and Gas Institute - State Research Institute, which, in accordance with art. 6 sec. 2 of the Act of 14 July 1983 on the national archival resources and archives (in the wording currently in force), was prepared in consultation with the Chief Director of the State Archives.

7. DATA SUBJECTS' RIGHTS

The person whose data is processed has the right to: access to data (Article 15 of the GDPR), obtain their rectification (Article 16 of the GDPR), erasure where data are not processed to ensure compliance with a legal obligation or in the exercise of official authority (Article 17 of the GDPR), restriction of processing, whereby separate provisions may exclude the possibility to exercise this right (Article 18 paragraph 1 of the GDPR), object to processing (Article 21 paragraph 1 of the GDPR).

8. RIGHT TO LODGE A COMPLAINT TO THE SUPERVISORY AUTHORITY

The person whose data is processed has the right to lodge a complaint with a supervisory authority responsible for personal data protection in the Member State of your habitual residence, place of work or place of commission of the alleged breach. In Poland this is the Office for Personal Data Protection.

9. INFORMATION ON THE OPTION OR OBLIGATION TO PROVIDE DATA

Providing your personal data is voluntary, but necessary for the certification process in the KZR INiG system (service implementation and product certification) by the entity participating in it. Failure to provide the personal data specified in the form makes it impossible to confirm compliance with the sustainable development criteria (KZR) in accordance with the requirements of the European Commission.

10. INFORMATION ON AUTOMATED DECISION-MAKING, INCLUDING PROFILING

Your personal data will not be processed in an automated way, including in the form of profiling..